
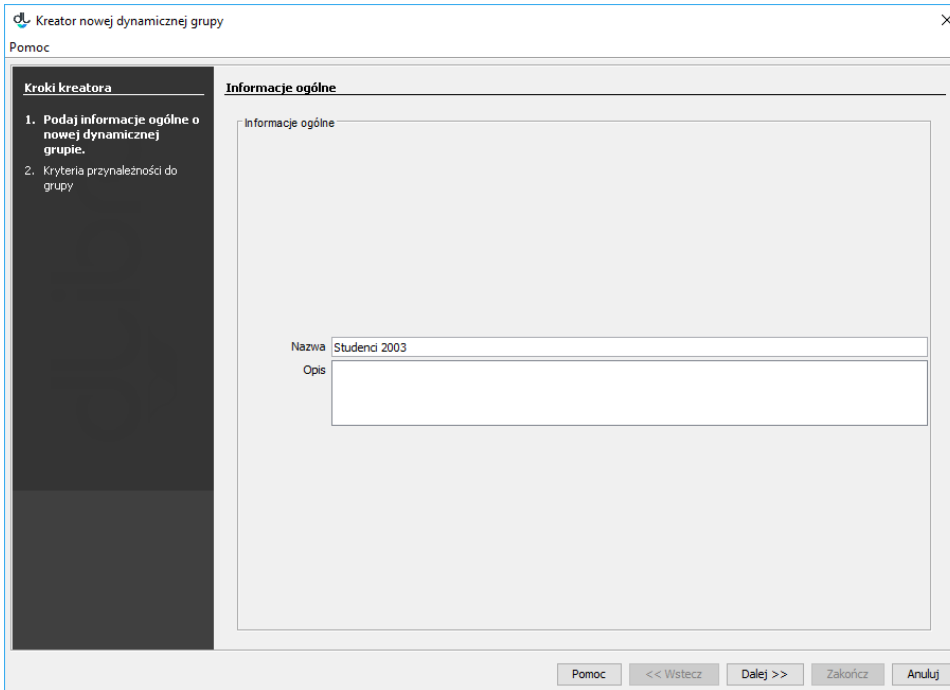


## [EN] 04. Managing Dynamic Groups

In order to create a new dynamic group:

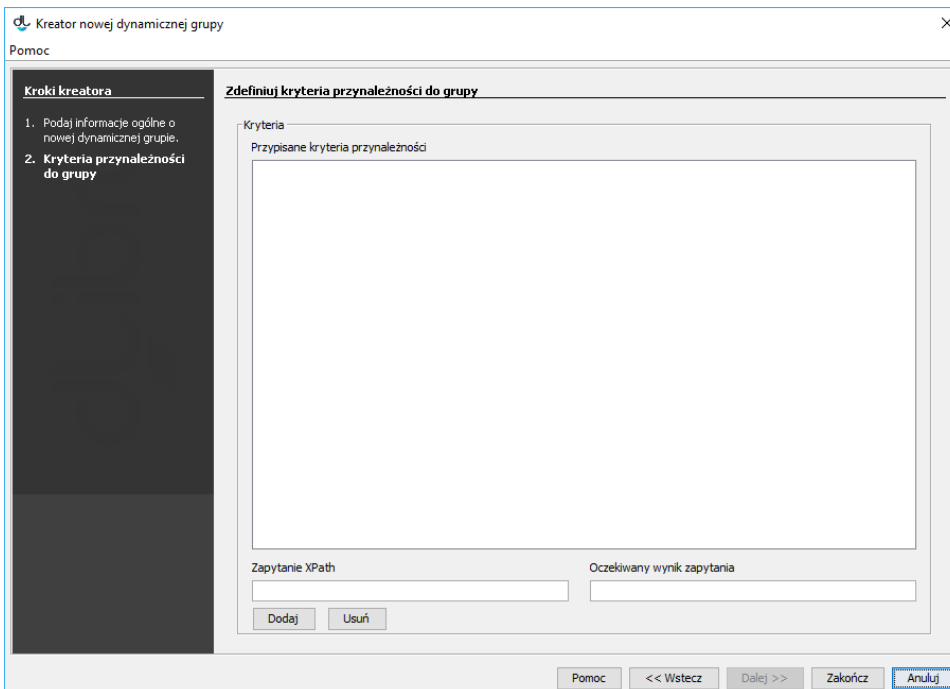
1. In the library tree, the dynamic groups' node or a dynamic group node should be selected.
2. Choose the  button from the toolbar or the "New dynamic group" option from the context menu.
3. In the first step of the new dynamic group creator (see the [image below](#)), enter the general data of the new group: the name and description.



The screenshot shows the 'Kreator nowej dynamicznej grupy' (New dynamic group creator) window. The title bar includes a help icon, the text 'Kreator nowej dynamicznej grupy', and a close button. Below the title bar is a 'Pomoc' (Help) button. The window is divided into two main sections. On the left, under the heading 'Kroki kreatora' (Creator steps), there is a list of two steps: '1. Podaj informacje ogólne o nowej dynamicznej grupie.' (Provide general information about the new dynamic group) and '2. Kryteria przynależności do grupy' (Criteria for group membership). The right section, titled 'Informacje ogólne' (General information), contains a sub-section 'Informacje ogólne' with two text input fields: 'Nazwa' (Name) with the value 'Studenci 2003' and 'Opis' (Description) which is empty. At the bottom of the window, there are five buttons: 'Pomoc', '<< Wstecz' (Previous), 'Dalej >>' (Next), 'Zakończ' (Finish), and 'Anuluj' (Cancel).


Kreator nowej dynamicznej grupy - informacje ogólne

4. In the second step (see the [image below](#)), you can define the criteria of belonging to the new group. A criterion of belonging consists of an XPath query and the expected query result. The assigned query-result pairs are visible on the "Assigned criteria of belonging" list. In order to add a criterion of belonging, enter the query and the expected result in the appropriate text fields and click the "Add" button. In order to remove an assigned criterion, select it on the "Assigned criteria of belonging" list and click the "Remove" button. In order to save the new dynamic group, click the "Finish" button.



The screenshot shows the 'Kreator nowej dynamicznej grupy' window at the second step. The title bar and 'Pomoc' button are the same. The left section, 'Kroki kreatora', now highlights step 2: 'Kryteria przynależności do grupy'. The right section is titled 'Zdefiniuj kryteria przynależności do grupy' (Define group membership criteria). It contains a sub-section 'Kryteria' (Criteria) with a list box labeled 'Przypisane kryteria przynależności' (Assigned criteria for membership), which is currently empty. Below this list box are two text input fields: 'Zapytanie XPath' (XPath query) and 'Oczekiwany wynik zapytania' (Expected query result). At the bottom of these fields are two buttons: 'Dodaj' (Add) and 'Usuń' (Remove). The bottom of the window features the same set of navigation buttons as the first step, with the 'Anuluj' button highlighted in blue.

In order to remove a dynamic group group:

1. In the library tree, select the dynamic group to be removed.
2. Click the "Remove"  button or use the context menu or the expandable menu.